

**The Tennessee Valley Chapter of
Society for Human Resources Management
Board Meeting 07-03-12**

Present: Robin Jackson Pat Bearden Chasitie White
 Cathy Shallal Melva Gray

- I. The meeting was called to order by Robin Jackson, President, at Java Jaay's in Decatur.
- II. The minutes from June were reviewed by the Board members. Pam Werstler had e-mailed one suggested change to the minutes. Robin made a motion to accept the June minutes with the suggested change. Cathy seconded the motion. The minutes were approved.

III. **Officer Reports:**

President: Robin Jackson reported that our July chapter meeting has been approved for HRCI credits. Our speaker, Libby Frisby, will be speaking on the Key to Building and Launching Effective Teams. Sandy Thompson, Director of Alabama's Veterans Museum, is scheduled to be our Community Relations Speaker.

Kimberly Kelly is scheduled to speak at our August chapter meeting on Social Media Law & HR/Employment Management. Robin has emailed Kimberly giving her a deadline to submit her bio so that Robin can submit it for HRCI credits. Robin reported that Jeff is working on someone for our September meeting which will be the last speaker needed for 2012 due to October being our Fall Workshop, November is our Legislative meeting and December is Christmas lunch.

2nd Vice President of Membership: Nancy Vaughn was unable to attend the meeting so in her absence Robin gave the board members a list of prospective members for the board members to contact. Robin also presented an application for membership from:

- ***Tiffany Rasco Weaver*** who has recently received her BS in Management with a minor in Human Resource Management from Athens State University and is currently seeking an HR position. Tiffany is referred to our chapter by Kim LaFevor and is requesting membership as an Interim Member. Motion was made to approve Tiffany's Interim Membership by Pat Bearden and seconded by Cathy Shallal.

Chasitie suggested our chapter create a process for members to update their status and contact information. Our annual renewals can be a part of that process.

1st Vice President of Programs: (position vacant) Robin discussed this information at the beginning of the meeting.

Secretary: Amy Smith was not present. Pat Bearden took minutes in Amy's absence.

Treasurer: Pat Bearden presented the Treasurer's Report for June 2012. The ending balance for the month was \$8842.69 plus \$74.00 cash. The Money Market account was at \$5021.36 at the end of June. Pat reported that the chapter would have to increase the balance in the Money Market account to over \$25,000.00 in order to increase the percentage of interest earned. The board agreed to keep \$5000.00 in the checking account and move any monies over \$5000.00 to the Money Market account. Also it appears that the checking account was charged a service charge of \$3.00 for dual bank statements so the board agreed to turn off mailed paper bank statements.

Chair Reports

Legislative: Pam Werstler was not present but informed Robin that she is keeping up to date with Obama Care.

SHRM Foundation: Melva Gray was present. Robin Jackson welcomed Melva and expressed to her how happy we are to have her as a member of the board. The board briefly discussed the chapter SHRM Foundation donation amount and when it should be submitted. Robin and Chasitie agreed that Robin should be receiving communication from the state. The board agreed that the donation amount should be the budget amount less monies collected and submitted from the Spring Social as well as the cost of the Kindle donated to the State SHRM Conference Silent Auction. Robin said she would find her email listing the amount submitted to the SHRM Foundation from the Spring Social.

Community & College Relations: Denny Smith was not present but had given Robin the July Community Speaker information which Robin reported to the board at the beginning of the meeting.

Special Events Director: Cathy Shallal reported that she emailed Tonya Hughes regarding information about food at last year's Fall Workshop. Tonya said the food was from The Bakery in Trinity. Robin suggested Cathy set up a meeting to discuss details of the Fall Workshop with Kim LaFevor and include Tiffany Weaver. Cathy said we need to establish a theme so that we could look for the appropriate speakers. The board asked Melva to help with door prizes. Chasitie suggested sending an email to chapter members. Melva said in the past she sent letters to businesses. She said she would put a letter together for the board to approve. Cathy asked if the board considered giving gifts to the speakers. The board briefly discussed this but did not make a decision. Speakers are not being paid this year. Cathy asked if we want to do a pumpkin auction again this year. She also asked about selling raffle tickets. Chasitie asked if we have any sponsorships. We need about twelve. The suggestion was to contact banks and credit unions, benefit providers, and Decatur Optical. It was also suggested that Cathy contact Apple Lane Farms regarding lunches for the Workshop.

Diversity: Jeff Powers was not present. As stated previously, Robin reported that Jeff is working on our speaker for September.

Certification: Mary Ila Ward was not present. Melva asked when the next class to study for certification would be.

Director of College Relations: Terry Naccarato was not present.

Technology: Amanda Tidwell was not present but informed Robin that she would update the chapter next month on the chapter survey. Also Robin sent Amanda an email with updates for the website including adding Melva Gray and removing Debbie Golembeck and adding Mary Ila's SPHR and Nancy's certification.

IV. Old Business

None

V. New Business

None

VI. Announcements

VIII. Action items: Since the August board meeting is scheduled the day before the chapter meeting, Robin asked if it would be more convenient for board members to meet July 31st. The board agreed. Robin said she would check with Java Jaay's to make sure we can reserve the meeting room for that day and then she would send an email to board members.

Respectfully Submitted,
Pat Bearden

Final Approval
TVC-SHRM Chapter President

Robin Jackson
Robin Jackson

7/31/2012
Date